



November 1, 2011

TO: Local, Tribal, and State Government representatives

FROM: Curry Mayer, Training and Exercise Division

**RE: The NIMS Training Program and NIMS Compliance Requirements for FY 2011-12**

The **new** NIMS Training Program guidance released in September supersedes the NIMS Five Year Training Plan. The basic training requirements have not changed. The new Training Matrix, which matches training requirements to emergency management roles, is attached. It provides links to required training courses. Please review it.

In order to comply with the National Incident Management System and be eligible for Federal Preparedness funds, all emergency managers are required to take specific courses based on what their role would be in an emergency or disaster. The training requirements for FY 2011 and FY 2012 are summarized below.

There are three important components to keep in mind with regard to these requirements:

1. All **IS** courses are Independent Study (IS) courses, and therefore have no classroom requirement.
2. New courses for this year have specific audiences in mind, please read the target audience descriptions carefully. (Target audience descriptions are attached to this letter for your reference.)
3. Please note that IS 705 and IS 707 have not yet been developed.

**FY2011-12 Requirements:**

- Complete IS 700, IS 800, ICS 100, ICS 200 – These are basic, overview courses which should have been completed in previous years.
- **ICS 200 is no longer required for EOC personnel.**
- **New** courses: IS 701, IS 702, IS 706, G-775, G-191
- Complete ICS 300, and ICS 400 (Advanced **Field** level training, should have been completed in previous years)



- ICS Position Specific Training – Practicum and EOC Position Specific Training Practicum – **Stakeholders are NOT required to complete ICS Position Specific Training (or EOC Position Specific Training in future years) for NIMS Compliance. However, the completion of ICS Position Specific Training is required for those stakeholders who desire to be credentialed as part of the National Credentialing System. (California has its own credentialing system. Task books and requirements may be obtained from the Cal EMA Credentialing Coordinator on the Cal EMA website).**

(Course audience descriptions for the new courses follow on the next few pages.)

All other course descriptions and requirements may be found at the following link for the entire (new) NIMS Training Program document:

<http://www.fema.gov/emergency/nims/NIMSTrainingCourses.shtm#item5>

If you have questions or concerns, please send me an e-mail or call me.

Thank you,

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## IS 701 NIMS Multi-Agency Coordination Systems (MACS)

All personnel with a **direct role in MACS and complex incident management or response** must complete NIMS IS-701, including Federal, state, tribal, and local emergency management/response personnel—among them, incident commanders from all emergency management disciplines, private industry personnel responsible for coordination activities during a disaster, and Voluntary Organizations Active in Disaster personnel.

## IS 702 NIMS Public Information

**This course is designed for experienced PIOs.** It will touch on the fundamentals of effective public information programs, but only to illustrate or provide examples for the details of NIMS Public Information.

The public information systems described in NIMS are designed to effectively manage public information at an incident, regardless of the size and complexity of the situation or the number of entities involved in the response. The goal of this course is to facilitate NIMS compliance by providing the basic information and tools needed to apply the NIMS public information systems and protocols during incident management.

**This course is designed for local and State PIOs.**

## G 775 EOC Management and Operations

This course explores the role, design and functions of EOCs. It is open to all Federal, State, tribal, and local government emergency response the response personnel from all disciplines.



## **G- 191 ICS to EOC interface**

G 191 – This course provides an opportunity for emergency management and response personnel to begin developing an ICS/EOC interface for their communities. The course reviews ICS and EOC responsibilities and functions and depends heavily on exercise and group discussion to formulate an interface.

## **IS-706 NIMS Intrastate Mutual Aid - An Introduction**

This course provides an introduction to NIMS intrastate mutual aid and assistance. Participants will learn about the purpose and benefits of mutual aid and assistance. Participants will also learn about the emphasis that NIMS places on mutual aid and assistance. The course explains how to develop mutual aid and assistance agreements and mutual aid operational plans.