

The New FEMA Public Assistance Delivery Model streamlines project formulation by segmenting projects based on complexity, standardizing project workflows with improved technology, specializing staff roles and responsibilities, and consolidating non-field work in Consolidated Resource Centers. The new delivery model follows a four phase process to identify projects, document damages, develop scopes of work and costs, and review and award grant funding.



## What to expect over the next coming weeks

- The Applicant will be receiving email notifications to create account in Grants Portal.
- The Recipient enters the RPA into Grants Portal. Once entered, the Applicant will get email notifications throughout the process.
- Applicant should be regularly checking the Email address provided to the Recipient at the Applicant Briefing.
- Ensure that their IT systems allow for incoming emails from <a href="mailto:support@pagrants.fema.dhs.gov">support@pagrants.fema.dhs.gov</a>.
- Applicant should occasionally check their spam folder.

## **Grants Portal Website:** https://grantee.fema.gov/

- The Applicant will not have access to this site until the Recipient creates the Applicant's organization. Please monitor emails from: <a href="mailto:support@pagrants.fema.dhs.gov">support@pagrants.fema.dhs.gov</a>.
- Additional Training on Grants Portal and the Public Assistance New Model Delivery will be provided at a later date through various Webinars.

FEMA Grants Manager and Grants Portal Hotline: 1-866-337-8448



When the Recipient invites the Applicant to use Grants Portal, the Applicant will get a notification email like the one below.

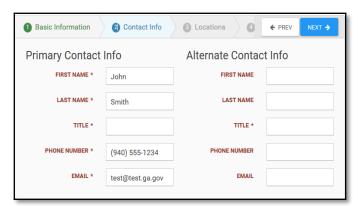


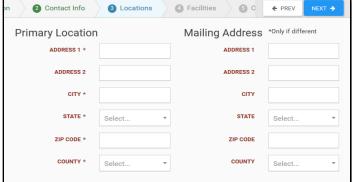
The Applicant should then go into the Grants Portal and create a profile.





The Applicant will need to enter their contact and location information.





The Applicant will need to verify their information, scroll down, and press submit.







The Applicant will receive an email notification that their account is approved by the Recipient which will include their User Name and Password.

From: support@pagrants.fema.gov [mailto:support@pagrants.fema.gov]

Sent: Wednesday, February 01, 2017 3:11 PM

Subject: FEMA PA Notification - Org Account Request Approved

Hello Sherry,

Your organization account request has received final approval. You may now log in to the Grants Portal with the temporary username and password:

Username: comanager@subrecipientcountyga.com ← Your email address

Password: UE1kAvc!%

Please click <u>here</u> to sign in with your temporary password. You will be required to change your password upon login.

-FEMA PA Support Team

FEMA-PA-Support@FEMA.DHS.Gov https://pagrants.fema.gov

Click the blue <u>here</u> link to reset permanent password and security questions, review answers, and submit. The screen will prompt you back to the login screen to enter User Name and new password.